

THE DIRECTORATE GENERAL TOURISM & ARCHAEOLOGY

**AZAD GOVT. OF THE STATE OF JAMMU & KASHMIR
EXPRESSION OF INTEREST**

The AJK Tourism & Archaeology Department invites proposals from eligible registered Firms/Individuals for consultancy services of interior decoration of Museum buildings situated at Muzaffarabad and Mirpur:

Eligibility Criteria:

1. The consultant must have BS Degree in Interior Design or equivalent.
2. 3 years working experience in interior decorations, renovation of space to depict artifacts
3. Proficient in AutoCAD, Sketch up, 3D Max, Illustrator or other design programs.
4. Expertise in layout, color, lighting, material selection, customized furniture and all relevant installations.
5. Extensive conceptual and practical knowledge of operating and strategic principles of above mentioned tasks.
6. Experience of working, collaborating with stakeholders including governments and demonstrated ability of analytical and report drafting work.
7. Creative talent, imagination and eye for design
8. Communication and presentation skills.
9. Project Management (similar nature) skills.

Procedure:

- The interested individuals are required to submit proposals under AJK PPRA Rules 2017, Section 36 (b) "Single Stage Two Envelope Procedure";
 - i. the Proposal shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal;
 - ii. the envelope shall be marked as FINANCIAL PROPOSAL and TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion;
 - iii. the financial proposal must contain CDR amount of 2% of the total offered rates.
- ToRs along with approved design of the Museums can be obtained from Tourism Complex, Bank Square, Chattar Muzaffarabad by paying 1000/-. (non-refundable) from 30th December, 2019 to 08th January, 2020.
- The Proposal must be submitted up to 10 January, 2020 at 11:00 AM while TECHNICAL PROPOSAL will be opened on same date at 11:30 AM at the above address in presence of the applicants or authorized representative.

Director General
Tourism & Archaeology
Ph: 05822 921421